

## **Legalization, translation**

### **Legalization of foreign documents of education**

Legalization is the certification of a document's formal conformity with the law binding in the place of its issue or of the authenticity of the seals and signatures placed on the document. Legalization of a document by the relevant authorities in the country in which it was issued increases its credibility.

#### *A. Legalization with Apostille*

If a country in which a given document was issued is a party to the Convention Abolishing the Requirement of Legalization for Foreign Public Documents, concluded in The Hague, the document's legalization is replaced by an Apostille certificate attached to it. The list of countries – parties to the Convention and the institutions authorized to issue the Apostille is available here:

<https://www.hcch.net/en/instruments/conventions/authorities1/?cid=41>

#### *B. Normal Legalization*

If a country in which a given document was issued is not a party to the aforementioned Convention, the document's legalization remains the responsibility of a Polish consular office in that country. Depending on the type of a document, Polish consular offices will use one of the three categories of legalization clauses: full legalization, standard legalization, authentication.

More information about legalization or apostille is available here:

<https://nawa.gov.pl/en/apostille-and-legalization/apostille-or-legalization-what-do-i-need>

The list of Poland's missions abroad is available at: <https://www.gov.pl/web/diplomacy>

### **Translation by a sworn translator**

All official documents issued abroad should be translated into Polish by:

- a Polish sworn translator registered on the list of translators published by the Ministry of Justice of the Republic of Poland

The list of Polish sworn translators may be found here:

<https://arch-bip.ms.gov.pl/pl/rejestry-i-ewidencje/tlumacze-przysiegli/lista-tlumaczy-przysieglych/search.html>

- the consul of the Republic of Poland in the country in which documents were issued
- a person registered as a sworn translator in an EU member state, an EFTA member state, an EEA member state, or an OECD member state.
- an accredited diplomatic representative to Poland, or the consular office of the country in whose territory, or within whose educational system the documents in question were issued